

Outings Procedure

During the registration process a permission slip is signed to allow staff to take a child off of the premises, as part of a learning experience. These may be planned or un planned trips to visit places such as the ducks, the library or local woods.

An individual risk assessment will be carried out for individual trips or visits taking into account all safety aspects.

Items to take

Contact numbers for children and staff

Mobile phone, which parents can access the number to should they need to contact us and that we can use in emergencies

Spare clothes and changing equipment

First aid kit

Medication, if necessary