



Covid 19 policy

We have put this policy in place to ensure the protection and safety for both children and staff in our setting and to reduce the risk of infection.

The following actions will need to take place before the opening of the setting and also adhered too whilst the setting is in business.

Highdale Day Nursery will run between the hours of 8 am and 5pm monday to Friday to allow staff to complete a deep clean in the nursery and disinfect toys/ resources ready for the following day. Visitors will NOT be allowed to enter the building at the current time.

Staff must

- proceed to the nearest hand washing facilities and wash their hands with warm water and soap for at least 20 seconds when entering and leaving the premises. They must also wash/sanitise their hands regularly throughout the session.
- Wear a new change of clothes each day (Keep a clean set of clothing on the premises in case of infection occurring).
- Set up activities for groups of children using only cleanable resources. Be mindful of messy play materials and use our risk assessment to evaluate use of materials.
- Maintain a caring, supportive relationship with all children, offering comfort when needed. Ensure the EYFS curriculum is planned for where possible and meet the needs of individual children. provide as much outdoor play as possible.
- Adhere to social distancing (2 meter rule) from each other and parents as much as possible.
- support the management and work cooperatively with the bubbles of children created for social distancing purposes.
- Use small areas such as the kitchen and office one person at a time.
- Ensure children regularly wash their hands throughout the session for at least 20 seconds with warm water and soap, particularly between transition times/ before eating etc.. make it as fun as possible - sing, dance, create challenges.
- Encourage good hygiene and respiratory care in children. promote "catch it", "bin it", "kill it" moto. Ensure tissues are always available in all areas of the nursery and disposed of accordingly-refer to risk assessment.
- Ensure the designated member of staff is available to greet and welcome the children into the setting at the front door and supervise handwashing upon arrival or signpost them to another member of staff to do this.
- During drop offs staff must enquire if a child or anyone else in the household has displayed any symptoms of the coronavirus and reserve the right to decline admission to the setting.
- Give feedback to parents via email or telephone if required.
- Be honest and inform management about any illness, signs of developing coronavirus,

Parent's must

- Provide their child with a **peanut free** packed lunch and named drinks bottle that does not require refrigeration. Children will receive fresh fruit and snacks/ drinks throughout the day and can refill their water bottles freely at our water dispenser.(staff will support them with this and ensure all children always have a drink accessible).
- Ensure children wear clean clothes each day to prevent cross infection.
- NOT enter any part of the nursery building.
- Remain 2 meters apart from all other children/adults and adhere to markings within the nursery playground and car park.
- only have one parent doing drop off and collection and stick to allotted times.
- Ensure that if their child is showing symptoms of covid 19 (new continuous cough, high temperature, or loss or change in normal sense of taste or smell) they are kept home for 7 days or 14 days if a member of their household is showing any signs. They must inform the nursery immediately.
- Liase with staff through email/phone if required.
- Be able to arrange collection of their child within 30 minutes if their child begins to show signs of covid 19 whilst at the setting.

Sickness

Anyone (child/adult) who has symptoms of covid 19 or has tested positive MUST remain away from the setting for at least 7 days. Staff will be required to be tested if anyone in the household has had symptoms of the coronavirus BEFORE returning to work at the setting. If a practitioner or child begins to show signs of the symptoms whilst at the setting, they will be required to leave the setting at the earliest convenience, staff - immediately, children - as soon as they can be collected.

If a child becomes unwell, they will remain with a designated member of staff in an appropriate area away from others and well ventilated where possible.the member of staff will use relevant PPE, which will include a face mask, gloves,apron. Parents will be contacted and will need to arrange collection within 30 minutes. Once the child has left the setting via the quickest and safest route the practitioner will dispose of their PPE safely. wash their hands and change into their spare clothing, ensuring their now dirty items are stored within a sealed double bag ready for washing.

This policy will remain in place until we are further advised from the government and/or the department of education. This policy is subject to changes which may come from the central government or the management team at any time. A refreshed policy will be sent to all parents and staff if changes are made.

We thank you for your cooperation and continued support to provide the best care for your children and our team.